

Secretary of State

Fee Schedule

*Prepared by John C. Bennett, Deputy Chief of Staff & David Brewer, Chief of Staff - May 11, 2015;
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The Honorable John H. Merrill
Secretary of State

Introduction

There are numerous fees collected by Alabama Secretary of State. A large majority of these fees are discussed in *The Code of Alabama* and the *Alabama Administrative Code*; specifically, Chapter 820-1-1, et seq. The information below is divided into categories that provide the reader with the type of fee, actual amount, and fee authority.

Business Entities Division & Uniform Commercial Code Division

| FEE TYPE / TYPE OF FILING | STATE OF ALABAMA FEE | FEE AUTHORITY (Code of Alabama 1975; AL Admin Code) |
|---|----------------------|--|
| GENERAL | | |
| | | |
| Bad Check Fees | \$30 | Ala. Code § 8-8-15 & Ala. Admin. Code r. 820-1-1 (4) |
| | | |
| BUSINESS ENTITIES | | |
| | | |
| NAME RESERVATIONS (New/Duplicate/Correction/Renewal/Transfer) | \$25 | Ala. Code § 10A-1-4.31 |
| | | |
| COPIES OF DOCUMENTS | \$2.00/page | Ala. Code § 10A-1-4.31 |
| CERTIFICATION OF DOCUMENTS | \$10.00 | Ala. Code § 10A-1-4.31 |
| CERTIFICATE OF EXISTENCE | \$25 | Ala. Code § 10A-1-4.31 |
| | | |
| Change of Registered Agent or Office by Entity | \$100 | Ala. Code § 10A-1-4.31 |
| Change by Agent of Agent Name and/or Registered Office Address | \$100 | Ala. Code § 10A-1-4.31 |
| CONVERSION FROM FOREIGN TO DOMESTIC - Formation by Conversion | \$100 | Ala. Code § 10A-1-4.31 |
| CONVERSION FROM DOMESTIC TO FOREIGN - Termination by Conversion | \$100 | Ala. Code § 10A-1-4.31 |
| CONVERSION - Domestic or Foreign | \$100 | Ala. Code § 10A-1-4.31 |
| | | |
| DOMESTIC TO QUALIFIED FOREIGN - Registration by Conversion | \$100 | Ala. Code § 10A-1-4.31 |
| ARTICLES OF CONSOLIDATION | \$100 | Ala. Code § 10A-1-4.31 |
| CERTIFICATE OF MERGER | \$100 | Ala. Code § 10A-1-4.31 |
| CERTIFICATE OF SHARE EXCHANGE | \$100 | Ala. Code § 10A-1-4.31 |
| | | |

| FEE TYPE / TYPE OF FILING | STATE OF ALABAMA FEE | FEE AUTHORITY (Code of Alabama 1975; AL Admin Code) |
|---|----------------------|--|
| DOMESTIC CORPORATIONS | | |
| Domestic For-Profit Certificate of Formation | \$200 | Ala. Code § 10A-1-4.31 |
| Domestic For-Profit Amended & Restated Certificate of Formation | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic For-Profit Amendment to Formation/Articles | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic For-Profit Annual Report (collected by ADOR for SOS) | \$10 | Ala. Code § 10A-2-16.22 |
| Domestic For-Profit other documentation under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic For-Profit Articles of Dissolution | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic Non-Profit Certificate of Formation | \$200 | Ala. Code § 10A-1-4.31 |
| Domestic Non-Profit Amended & Restated Certificate of Formation | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic Non-Profit Amendment | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic Non-Profit other documentation under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Domestic Non Profit Articles of Dissolution | \$100 | Ala. Code § 10A-1-4.31 |
| FOREIGN CORPORATIONS (Business or Nonprofit) | | |
| Application for Registration | \$150 | Ala. Code § 10A-1-4.31 |
| Late Filing Penalty | \$150 per year | Ala. Code § 10A-1-7.23 |
| Amendment to Registration | \$100 | Ala Code § 10A-1-4.31 |
| Annual Report - Business only (collected by ADOR for SOS) | \$10 | Ala. Code § 10A-2-16.22 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Certificate of Withdrawal | \$100 | Ala. Code § 10A-1-4.31 |
| DOMESTIC LIMITED LIABILITY COMPANIES | | |
| Certificate of Formation | \$200 | Ala. Code § 10A-1-4.31 |
| Amended and Restated Certificate of Formation | \$100 | Ala. Code § 10A-1-4.31 |
| Amendment to Formation/Organization | \$100 | Ala. Code § 10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Articles of Dissolution | \$100 | Ala. Code § 10A-1-4.31 |

| FEE TYPE / TYPE OF FILING | STATE OF ALABAMA FEE | FEE AUTHORITY (Code of Alabama 1975; AL Admin Code) |
|--|----------------------|---|
| FOREIGN LIMITED LIABILITY COMPANIES | | |
| Application for Registration | \$150 | Ala. Code § 10A-1-4.31 |
| Late Filing Penalty | \$150 per year | Ala. Code § 10A-1-7.23 |
| Online Application for Registration | \$150 | Ala. Code § 10A-1-4.31 |
| Amendment | \$100 | Ala. Code § 10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Certificate of Withdrawal | \$100 | Ala. Code § 10A-1-4.31 |
| DOMESTIC LIMITED PARTNERSHIPS | | |
| Certificate of Information | \$100 | Ala. Code § 10A-1-4.31 |
| Certificate of Limited Partnership | \$200 | Ala. Code § 10A-1-4.31 |
| Statement of Correction | \$100 | Ala. Code § 10A-1-4.31 |
| Amendment to Certificate of Limited Partnership | \$100 | Ala. Code § 10A-1-4.31 |
| Restated Certificate of Limited Partnership | \$100 | Ala. Code § 10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Statement of Termination | \$100 | Ala. Code § 10A-1-4.31 |
| FOREIGN LIMITED PARTNERSHIPS | | |
| Certificate of Authority | \$150 | Ala. Code § 10A-1-4.31 |
| Late Filing Penalty | \$150 per year | Ala. Code § 10A-1-7.23 |
| Statement of Correction | \$100 | Ala. Code § 10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Certificate of Withdrawal | \$100 | Ala. Code § 10A-1-4.31 |

| FEE TYPE / TYPE OF FILING | STATE OF ALABAMA FEE | FEE AUTHORITY (Code of Alabama 1975; AL Admin Code) |
|--|----------------------|---|
| DOMESTIC LIMITED LIABILITY PARTNERSHIPS | | |
| Certificate of Formation | \$200 | §10A-1-4.31 |
| Amendment | \$100 | §10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | §10A-1-4.31 |
| Statement of Cancellation | \$100 | §10A-1-4.31 |
| | | |
| FOREIGN LIMITED LIABILITY PARTNERSHIPS | | |
| Registration | \$150 | §10A-1-4.31 |
| Late Filing Penalty | \$150 per year | §10A-1-7.23 |
| Amendment to Registration | \$100 | §10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | §10A-1-4.31 |
| Certificate of Withdrawal | \$100 | §10A-1-4.31 |
| | | |
| DOMESTIC GENERAL PARTNERSHIPS | | |
| Partnership Statement | \$200 | §10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | §10A-1-4.31 |
| Amendment | \$100 | §10A-1-4.31 |
| Cancellation | \$100 | §10A-1-4.31 |

| FEE TYPE / TYPE OF FEE | STATE OF ALABAMA | FEE AUTHORITY (Code of Alabama 1975; AL Admin Code) |
|--|------------------|---|
| FOREIGN GENERAL PARTNERSHIPS | | |
| Partnership Registration | \$150 | Ala. Code § 10A-1-4.31 |
| Late Filing Penalty | \$150 per year | Ala. Code § 10A-1-7.23 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Amendment | \$100 | Ala. Code § 10A-1-4.31 |
| Cancellation | \$100 | Ala. Code § 10A-1-4.31 |
| DOMESTIC LIMITED LIABILITY LIMITED PARTNERSHIPS | | |
| Certificate of Limited Partnership | \$200 | Ala. Code § 10A-1-4.31 |
| Statement of Correction | \$100 | Ala. Code § 10A-1-4.31 |
| Amendment of Certificate of Limited Partnership | \$100 | Ala. Code § 10A-1-4.31 |
| Restated Certificate of Limited Partnership | \$100 | Ala. Code § 10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Statement of Termination | \$100 | Ala. Code § 10A-1-4.31 |
| FOREIGN LIMITED LIABILITY LIMITED PARTNERSHIPS | | |
| Certificate of Authority | \$150 | Ala. Code § 10A-1-4.31 |
| Late Filing Penalty | \$150 per year | Ala. Code § 10A-1-7.23 |
| Statement of Correction | \$100 | Ala. Code § 10A-1-4.31 |
| Any other document required or permitted under Title 10A | \$100 | Ala. Code § 10A-1-4.31 |
| Certificate of Withdrawal | \$100 | Ala. Code § 10A-1-4.31 |
| PROFESSIONAL ASSOCIATIONS | | |
| Domestic Professional Association Renewal | \$100 | Ala. Code § 10A-1-4.31 |
| Late Filing Penalty after 12/1 | \$50 | Ala. Code § 10A-30-1.10 |

| FEE TYPE / TYPE OF FILING | STATE OF ALABAMA FEE | FEE AUTHORITY (Code of Alabama 1975; AL Admin Code) |
|---|--|--|
| UNIFORM COMMERCIAL CODE (UCC) | | |
| UCC FILINGS on PAPER | \$20.00 | Ala. Code § 7-9A-525 |
| UCC FILLING (Manufactured Home Initial Financing Statement) | \$10.00 | Ala. Code § 7-9A-525 |
| ADDITIONAL PAGE FEE | \$2.00 | Ala. Code § 7-9A-525 |
| UCC FILINGS ONLINE | \$24.75 (\$15.00 filing fee + \$9.75 access fee) | Ala. Code §7-9A-525 and Ala Admin. Code r. 820-4-3.01 (13)(c) |
| UCC TERMINATIONS online | \$9.75 | Ala. Admin. Code r. 820-4-3.01 (13)(c) |
| Farm Commodities on Paper | \$20.00 | Ala. Code § 7-9A-320 |
| Farm Commodities on Paper, Additional Page Fee | \$2.00/page | Ala. Code § 7-9A-320 |
| Farm Commodities Filings Online | \$24.75 (\$15.00 filing fee + \$9.75 access fee) | Ala. Code §7-9A-320 and Ala. Admin Code r. 820-4-3.01(13)(c) & 820-4-2-.07 |
| Farm Commodities Terminations Online | \$9.75 | Ala Admin Code r. 820-4-3.01(13)(c) & 820-4-2-.07 |
| Farm Commodities Listing | \$100/year | Ala. Code § 7-9A-320; §7-9A-523 |
| UCC Searches on UCC-11 paper form | \$20.00/name | Ala. Code § 7-9A-525 |
| Expedite Fee for Searches | \$100/search | Ala. Code § 7-9A-525 |
| UCC Copies | \$1.00/page | Ala. Admin. Code r. 820-4-3.01(13) |
| UCC Certified Copies | \$1.00/page, \$5.00/document | Ala. Admin. Code r. 820-4-3.01(13) |
| UCC Copies Online | \$1.00/page, \$9.75 access fee/document | Ala. Admin. Code r. 820-4-3.01(13) |
| UCC Information Bulk Sales Fund | \$1,500/full, \$300/weekly updates | Ala. Code § 7-9A-523, Ala. Admin Code r. 820-4-3.01(13)(b) |

Other Divisions

| FEE TYPE / TYPE OF FILING | STATE OF ALABAMA FEE (Credit Cards have Additional Vendor Fees) | FEE AUTHORITY (Code of Alabama 1975/ AL Admin Rule) |
|--|--|---|
| All Divisions | | |
| Public Records Requests | \$1.00 per copied page | Ala. Code § 36-14-3 |
| Bad Check Fee | \$30.00 | Ala. Code § 8-8-15 |
| Executive Division | | |
| Civil Law Notary Application Processing | \$100.00 | Ala. Admin. Code r. 820-6-1.01(2) (b) |
| Civil Law Notary Annual Report | \$100.00 | Ala. Admin. Code r. 820-6-1.02(3) |
| Late Fee for Failure to File a Civil Law Notary Annual Report with SOS | \$10.00 per calendar day late through the last business day of February, with a maximum late fee of \$250.00 | Ala. Admin. Code r. 820-6-1.02(3) |
| Authentications, Trademarks & Lands Division | | |
| Authentication/Certification | \$5.00 | Ala. Code § 36-14-3 |
| Trademark (Registration or Renewal) | \$30.00 | Ala. Code § 8-12-8; 8-12-10 |
| Trademark (Assignment) | \$30.00 | Ala. Code § 8-12-11 |
| Copies | \$1.00 | Ala. Code § 36-14-3 |
| Elections Division | | |
| Electronic Copies of Voter Lists | \$0.01 per voter record | Ala. Code § 17-4-38 |
| Paper Copies of Voter Lists | \$1.00 per page | Ala. Code § 36-14-3 |
| Certification of Paper Copies of Public Records | \$5.00 | Ala. Code § 36-14-3 |
| Government Support Division | | |
| Commission Certificates | \$5.00 | Ala. Code § 36-14-3 |
| Certification of Oaths | \$5.00 | Ala. Code § 36-14-3 |
| Copies of Oaths | \$1.00 per copied page | Ala. Code § 36-14-3 |
| House & Senate Journals & Acts of Alabama | \$25.00 per book | Ala. Code § 36-14-4, § 36-14-6, § 36-14-13 |
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